

Capital Asset Advisory Committee Meeting Notes

Thursday, November 16, 2023

8:00-10:00 am

Quail Street, Bldg. 4, Lakewood, CO 80215

Members: Heather Gasper, Kathy Hodgson, Bryan Martin, Tom Murray, M.L. Richardson, Brittney Warga

Members Absent: Megan Castle, Daniel Oakley

Staff Liaisons: Superintendent Dorland (A), Brenna Copland, CFO; Jeff Gatlin, COO; David Suppes, consultant (A); Kerri Barclay, manager, communications; Ali Chaudhry, senior accountant, fixed assets; Christie Moss, controller (A); Bruce Huxley, planning and property; Berry Jones, construction management; Lisa Knestis, project accounting; Tim Reed, Ex. Dir. facilities and construction management; Robin Acree, Ex. Assist, facilities management

School Board Liaison: Director Mary Parker

(A)-Absent

Agenda

- General: CIP Update, Work In Progress Report, Meyers Pool Update
- Planning/Property Management Update
 - Property Acquisition Committee
- Communications Update
- Construction Management Update: Status Reports, Schedule Updates

Action/Decisions

- No actions were requested or direction provided by the CAAC at this meeting.

CIP Update – [Slide Presentation](#) *Presenter: Tim Reed* Committee members and staff reviewed and discussed reports. There were no concerns shared.

Forecasted Revenue

- Forecasted revenue as of November 15, 2023 - \$836,539,245
- 1st issuance: 100% of bond proceeds spent (net of retainage)
- 2nd issuance: 90.33% of bond proceeds spent (net of retainage)

Expenditures

- Total Expenditures as of November 13, 2023 - \$700,068,645
- Total Encumbrances as of November 13, 2023 - \$34,121,218
- Charter Expenditures as of November 13, 2023 - \$59,286,904 (Included above)
- Charter Encumbrances as of November 13, 2023 - \$573,196 (Included above)
- Project Bid in Fall 2023
 - December 2023 – Leawood ES, McLain HS, Normandy ES, Rooney Ranch ES, ROFTS II projects Lawrence ES and North Arvada MS.

Work In Progress Update – [Slide Presentation](#) *Presenter: Berry Jones*

- Temporary lighting for athletic fields still up, currently five teams are in the running for playoffs.
 - Looking into pricing for permanent lighting on the fields. This has been endorsed by the BoE.
- Fletcher Miller design process is going well. Next meeting – November 28.
- The state has required Stober ES to place a three hour fire wall between the existing and new build. This was after the permit was granted and the work was complete. A change order will now be required for the additional work.
- Items to be presented to BoE on December 14:
 - Fletcher Miller Professional Services Agreement
 - Pomona 6-12 Reconfiguration Construction Agreement
 - Field Lighting Guaranteed Maximum Price Agreement
 - Stober ES Change order

Meyers Pool Update –Slab is being poured in the pool area, foundation work continuing.

Planning/Property Management Update – *Presenter: Bruce Huxley*

- Working on an RFP to remove the rest of the furnishings and fixtures in closed schools.
- Nearing completion of the State’s Lead in Water Project.
- Building assessments have been delayed until January 2024 due to Lead in Water support.
- The team will be working over winter break to relocate Patterson Cottages into Patterson International.

Property Acquisition Committee – *Presenter: Jeff Gatlin*

Committee is underway but seeking a few more members from the CAAC. The committee meets monthly on Mondays from 4-6:30pm.

- Allendale and Zerger are the first two properties to be listed for sale.

Communications Update – *Presenter: Kerri Barclay*

- Feature stories coming in the next few months: Rocky Mountain Deaf School, Jeffco Charters, D’Evelyn Jr./Sr.
- SE2 will have an article coming out next month about the completed bond work around safety.
- Letters were presented to the BoE for both Fletcher Miller and the Athletic Field Lighting.

Construction Management Update: Status Reports, Schedule Updates – *Presenter: Berry Jones*

Numbers do not reflect entire scope of work for Fletcher Miller because construction would not start until 2025.

- H/G/F Bond \$23.3M remains in unallocated / unassigned funds.
- 24M Program \$150.2K remains in unallocated / unassigned funds.
- 23M Program \$240.2K remains in unallocated / unassigned funds.
- 22M Program \$0- remains in unallocated / unassigned funds.

Next Meeting

January 18, 2024 | 8:00-10:00 am | 809 Quail Street, Bldg. 4, Lakewood, CO 80215